



CALL FOR APPLICATIONS - Monitoring, Evaluation, Research and Learning (MERL) OFFICER

The Centre for the Study of the Economies of Africa (CSEA) is seeking a qualified and motivated Monitoring, Evaluation, Research and Learning (MERL) Officer to support the design and implementation of monitoring, evaluation, and learning frameworks for the Centre's research and policy engagement activities.

The MERL Officer will play a key role in tracking progress, assessing impact, and ensuring accountability and continuous learning across projects. They will lead the development and implementation of data reporting and visualization processes, including the design of systems and tools for effective monitoring. The Officer will also support teams across the organization through training and capacity building to ensure data quality and the integration of insights into strategic decision-making.

CSEA is a non-profit think tank based in Abuja, Nigeria, that conducts independent evidence-based research. Our objective is to enhance development outcomes in Africa through evidence-based research.

Key Responsibilities

- Develop and implement robust Monitoring, Evaluation, Research, and Learning frameworks, tools, and indicators aligned with project objectives and institutional goals.
- Lead the collection, analysis, and interpretation of both quantitative and qualitative data to assess project performance, outcomes, and impact.
- Support the integration of MERL components into project design, implementation, and reporting processes to ensure evidence-based programming.
- Coordinate internal evaluations and contribute to the design, management, and review of external evaluation processes.
- Produce timely, accurate, and user-friendly MERL reports and dashboards for internal learning, donor reporting, and external communication.
- Synthesize findings and lessons learned to inform strategic decision-making and promote a culture of continuous learning across the organization.
- Document and disseminate innovative strategies, best practices, and research insights for institutional learning and policy engagement.
- Design and implement data quality assurance protocols, and ensure proper documentation, storage, and accessibility of MERL outputs.
- Provide technical assistance, training, and mentorship to staff and partners to build organizational capacity in MERL approaches and tools.
- Collaborate with program and communications teams to ensure that research findings and evaluation outcomes are effectively communicated to internal and external stakeholders.



Qualifications and Experience

- Bachelor's degree in Economics, Statistics, Data Science, Development Studies, Public Policy, or other relevant social science discipline (Master's degree is an advantage).
- Post graduate qualification or additional training in Monitoring and Evaluation will be an added advantage.
- Minimum of 5 years of experience in MERL, preferably in a research or policy organization.
- Strong quantitative and qualitative research skills, with demonstrated experience in designing and implementing MEL frameworks.
- Familiarity with data collection and analysis tools, including surveys, focus group discussions, key informant interviews, and participatory approaches
- Ability to develop MEL plans, indicator tracking tables, and contribute to learning and adaptive management processes.
- Excellent written and verbal communication skills, with the ability to translate complex data into clear, actionable insights. Strong organizational and project management skills, including ability to manage multiple tasks, meet deadlines, and produce high-quality deliverables.
- Experience developing capacity through training and/or mentoring
- Familiarity with data analysis software (e.g., Excel, SPSS, Stata, or NVivo) and visualization tools (e.g., Power BI or Tableau).
- Familiarity with data management platforms such as DHIS2, DevResults, or similar digital MERL systems is an added advantage.

How to Apply

- Interested candidates should submit the following:
- A cover letter (maximum one page) outlining suitability for the role.
- A detailed CV highlighting relevant experience.
- Contact details of two referees.

Applicants are **encouraged but not required** to include a sample of relevant data analysis, dashboard, or visualization work (e.g., Power BI, Tableau, Google Sheets, or written report) that demonstrates their MERL or research skills. If samples are confidential, a brief written description of the work and tools used is acceptable.

Send applications to: recruitment@cseaafrica.org with the subject line “**APPLICATION: Monitoring, Evaluation, Research and Learning (MERL) OFFICER**” by **June 12th, 2025**.

Applications will be reviewed on a rolling basis.

Additional Information

This is an onsite role, the successful candidate is expected to work from CSEA's office in Abuja, Nigeria.